

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND (TRICOJIF)**

**November 25, 2024 – 5:00 PM
Via Microsoft Teams**

AGENDA

- I. Meeting called to order by Chairman
- II. Flag Salute
- III. Statement of Compliance with Open Public Meetings Act
 - A. Notice of this meeting was given by:
 - 1. Sending sufficient notice herewith to the *South Jersey News*, Mullica Hill, New Jersey and the *Courier Post*, Cherry Hill, NJ
 - 2. Filing advance written notice of this meeting with the Clerks/ Administrators of all member municipalities of the TRICO JIF; and
 - 3. Posting notice on the public bulletin boards of all member municipalities of the TRICOJIF.
- IV. Roll Call
 - A. Fund Commissioners
 - B. Fund Professionals
 - C. Risk Management Consultants
- V. Move up Alternates (*if necessary*) Motion to move up _____, _____ and in the absence of _____, _____ and _____ to the Executive Committee for voting purposes – **Motion – All in Favor**
- VI. Approval of Minutes
 - A. Motion to adopt the **October 28, 2024** – Executive Claims Committee Meeting Minutes – **Motion – All in Favor**.....Pages 1-5
 - B. Motion to adopt the **October 28, 2024** – Executive Claims Committee Meeting Closed Session Minutes – **Motion – All in Favor**
 - C. Motion to adopt the **October 28, 2024** - Executive Committee Meeting Minutes – **Motion – All in Favor**.....Pages 6-17

The Closed Session Minutes shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has an opportunity to review them.
- VII. Executive Claims Committee Meeting Report – November 25, 2024.....Verbal
- VIII. Executive Director’s Report.....Pages 18-42
 - A. Lost Time Accident FrequencyHandout
 - B. Certificates of InsurancePages 21-24
 - C. Financial Fast Track Report.....Page 25
 - D. Regulatory Filing Checklists.....Pages 26-27
 - E. 2023 Safety Incentive Program Awards.....Page 28
 - F. 2024 Optional Safety BudgetPage 29
 - G. 2024 Wellness IncentivePage 30
 - H. 2024 EPL/Cyber Risk Management Budget.....Page 31
 - I. EPL Compliance Status Report.....Page 32
 - J. Statutory Bond Status.....Pages 33-35
 - K. Skateboard Park Approval Status.....Page 36
 - L. Capehart & Scatchard Updates.....Pages 37-41
 - M. Land Use Training Certification.....Page 42
 - N. Elected Officials Training
 - O. Risk Management Consultant Model RFQ
 - P. 2025 RMC Resolutions and Agreements
 - Q. Dividend Notices

R.	Website	
S.	New Member Activity	
IX.	Solicitor's Report	
A.	MEL Helpline and Contact List.....	Pages 43-44
B.	Closed Cases Report.....	Pages 45-46
X.	Safety Director's Report	
A.	Activity Report	Pages 47-49
XI.	Claims Administrator's Report	
A.	Lessons Learned from Losses	Page 50
XII.	Law Enforcement Risk Management Report	
A.	Report	Pages 51-52
XIII.	Wellness Director Report	
A.	Monthly Activity Report	Pages 53-54
B.	Targeting Wellness Newsletter.....	Pages 55-61
XIV.	Managed Care Report	
A.	TRICOJIF Summary.....	Page 62
B.	Average Days to Report.....	Page 63
C.	Claims Reported by Type.....	Page 64
D.	Nurse Case Management Reports.....	Page 65
E.	PPO Savings and Penetration Reports.....	Pages 66-67
F.	Top 10 Providers & Paid Provider by Specialty.....	Page 68
G.	Transitional Duty Report.....	Page 69
H.	Quick Notes.....	Page 70
XV.	Technology Risk Services	
A.	Reports.....	Pages 71-72
XVI.	Treasurer's Report as of October 31, 2024.....	Pages 73-115
A.	Investment Report	
B.	Investment JCMI	
C.	Loss Run Payment Registers	
D.	Fund Status	
E.	Disbursements	
F.	November Bill List.....	Page 116
	Motion to approve the Payment Register & Bill List– Motion – Roll Call	
XVII.	Committee Reports	
A.	Finance Committee Meeting Minutes – October 30, 2024.....	Pages 117-124
1.	2025 Budget Message.....	Pages 125-134
2.	2025 Budget Introduction – Motion to Introduce – Roll Call	Page 130
3.	2025 Assessment Allocation Strategy Policy - Motion to Introduce – Roll Call ...Pages	135-150
4.	2025 Assessment Certification - Motion to Introduce – Roll Call	Page 151
5.	Resolution 2024- ____ Authorizing a Transfer of the 2020 Fund Year to the MEL Residual Claims Fund – Motion – Roll Call	Page 152
B.	Nominating Committee Meeting Minutes – October 18, 2024.....	Pages 153-155
1.	2025 Draft Nomination Slate.....	Page 156
C.	Strategic Planning Committee Meeting Minutes – November 13, 2024.....	Pages 157-158

- XVIII. MEL/RCF/EJIF/Cyber Reports
- A. RCF Report – October 16, 2024.....Pages 159-161
 - B. EJIF Report – October 16, 2024.....Pages 162-163
 - C. MEL Report – October 17, 2024.....Pages 164-167
 - D. Cyber JIF Report - October 17, 2024.....Pages 168-169
 - E. Resolution 2024-____ Appointing Michael Razze, Borough of Pitman, as the Fund’s Representative to the MEL/RCF/EJIF/Cyber JIF for 2025 –**Motion – Roll Call**.....Page 170
- XIX. Miscellaneous Business
- A. Motion to accept the recommendations of the Strategic Planning Committee regarding the proposed changes to the 2025 Executive Committee meeting format as discussed during their November 13, 2024 meeting and outlined to the membership on November 18, 2024. – **Motion-All in Favor**

The next meeting of the TRICO JIF will be held on Monday, December 16, 2024 at 5:00 PM via Microsoft Teams

- XX. Public Comment
- A. Motion to Open Meeting to Public Comment – **Motion - All in Favor**
 - B. Motion to Close Meeting to Public Comment – **Motion – All in Favor**
- XXI. **Closed Session** (*if necessary*) – Resolution 2024- _____ A request shall be made to go into Closed Session to discuss matters affecting the protection of safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations -**Motion – Roll Call**
- A. Professionals’ Reports
 - 1. Claims Administrator’s Report
 - 2. Executive Director’s Report
 - 3. Safety Director’s Report
 - 4. Solicitor’s Report
 - B. Reopen Public Portion of Meeting (*if necessary*) – **Motion – All in Favor**
- XXIII. Approval of Claims Payments - **Motion – Roll Call**
- XXIV. Authorization to Abandon Subrogation (*if necessary*) - **Motion – Roll Call**
- XXV. Motion to Adjourn Meeting **Motion – All in Favor**