

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

**RESOLUTION NO. 2025-11**

**ADOPTING ADMINISTRATIVE POLICIES AND PROCEDURES**

**Delinquent Assessments  
Service of Process  
Custodian of Records**

**Whereas**, the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund has been organized in accordance with the provisions of N.J.S.A. 40A:10-36 et seq., and

**Whereas**, the participating Municipalities have made their respective designations of Commissioners who will collectively serve as the Governing Body of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, and

**Whereas**, the Commissioners of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund find that it is necessary and appropriate to make decisions regarding the operations of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund,

**Now, THEREFORE, BE IT RESOLVED** by the Commissioners of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, assembled in public session on January 27, 2025, that:

1. There is hereby established an interest rate to be charged on all delinquent assessments for the year 2025 of eight (8%) per cent per annum from the due date for any such assessments, except that no interest shall be charged after February 18, 2025 if payment is received by March 17, 2025. However, if payment is received after March 17, 2025, interest shall be charged retroactive to February 18, 2025.

Further, no interest shall be charged on the second installment after August 15, 2025 if payment is received by September 15, 2025. However, if payment is received after September 15, 2025, interest shall be charged retroactive to August 15, 2025.

2. There is hereby established an eight (8%) per cent per annum interest rate on all delinquent co-payments and deductibles due and owing any primary or excess insurer of Gloucester Salem Cumberland Counties Municipal Joint Insurance Fund that must be paid on a member's behalf by the Gloucester Salem Cumberland Counties Municipal Joint Insurance Fund. The amount of interest due from the member shall be calculated from the date the Fund makes the payment on the member's behalf to the date the co pay and deductible are repaid to the Fund.
3. There is hereby established an eight percent (8%) per annum interest rate on all delinquent retrospective payments due and owing to the Gloucester Salem Cumberland Counties Municipal Joint Insurance Fund by a member. The amount of interest due from the member shall be calculated from the date the payment is due until the date the payment is received by the Fund Treasurer
4. Paul A. Forlenza, MGA, RMC, is designated as the person authorized to accept service of process on behalf of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund at 6000 Sagemore Drive, Suite 6203, Marlton, NJ 08053.

**Be It Further Resolved**, that copies of this Resolution shall be provided to the Secretary, to the Administrator and to the Treasurer of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for their information and attention.

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This resolution was duly adopted by the Gloucester, Salem,  
Cumberland Counties Municipal Joint Insurance Fund  
at a public meeting held on January 27, 2025.

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BY:  CHAIRPERSON  
ATTEST:  Acting SECRETARY

DATE: Jan. 27 2025