



## AGENDA PACKET



**Monday, March 24, 2025 at 5:00 PM**

**Via Microsoft TEAMS**

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 294 169 914 194

Meeting Passcode: Gj64R38N

Audio Access: 1-331-256-5069

Audio Conference ID: 465 287 128#

[WWW.TRICOJIF.ORG](http://WWW.TRICOJIF.ORG)

**GLOUCESTER, SALEM & CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND  
(TRICO JIF)**

**March 24, 2025 – 5:00 PM  
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**AGENDA**

- I. Meeting called to order by Chairman
- II. Flag Salute
- III. Statement of Compliance with Open Public Meetings Act
  - A. Notice of this meeting was given by:
    - 1. Sending sufficient notice herewith to the *South Jersey News*, Mullica Hill, New Jersey and the *Courier Post*, Cherry Hill, NJ
    - 2. Filing advance written notice of this meeting with the Clerks/ Administrators of all member municipalities of the TRICOJIF; and
    - 3. Posting notice on the public bulletin boards of all member municipalities of the TRICOJIF.
- IV. Roll Call
  - B. Fund Commissioners
  - C. Fund Professionals
  - D. Risk Management Consultants

Move up Alternates (*if necessary*) Motion to move up \_\_\_\_\_, \_\_\_\_\_ and in the absence of \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ to the Executive Committee for voting purposes – **Motion – All in Favor**

**\*Oaths of Office** – Colette Bachich, Washington Twp

- V. Approval of Meeting Minutes
  - A. Motion to adopt the **February 24, 2025** – Executive Claims Committee Meeting Minutes – **Motion – All in Favor**
  - B. Motion to adopt the **February 24, 2025** Executive Committee Meeting Minutes – **Motion-All in Favor**
  - C. Motion to adopt the **February 24, 2025** – Executive Claims Committee Meeting Closed Session Minutes – **Motion – All in Favor**

*The Closed Session Minutes shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has an opportunity to review them.*

- VI. Claims Committee Meeting Report – March 24, 2025

- VII. **Closed Session** (*if necessary*) – Resolution 2025- \_\_\_\_\_ A request shall be made to go into Closed Session to discuss matters affecting the protection of safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations -**Motion – Roll Call**
  - A. Professionals’ Reports
    - 1. Claims Administrator’s Report
    - 2. Executive Director’s Report
    - 3. Safety Director’s Report
    - 4. Solicitor’s Report
  - B. Reopen Public Portion of Meeting (*if necessary*) – **Motion – All in Favor**

- VIII. Approval of PAR Authorizations – **Motion – Roll Call**
- IX. Authorization to Abandon Subrogation (*if necessary*) – **Motion - Roll Call**
- X. Committee Reports
  - A. EPL/Technology Liability Committee Meeting Minutes – February 26, 2025
  - B. Strategic Planning Committee Meeting Minutes – March 6, 2025
- XI. Professional Reports
  - A. Executive Director’s Report
    - 1. Lost Time Accident Frequency
    - 2. Certificates of Insurance
    - 3. Financial Fast Track Report
    - 4. Regulatory Filing Checklists
    - 5. 2024 Safety Incentive Program Awards
    - 6. 2025 Optional Safety Budget
    - 7. 2025 Wellness Incentive
    - 8. 2025 EPL/Cyber Risk Management Budget
    - 9. EPL Compliance Status Report
    - 10. Statutory Bond Status
    - 11. Skateboard Park Approval Status
    - 12. Land Use Training Certification
    - 13. Monthly Calendar
    - 14. Elected Officials Training
    - 15. Payroll Audit
    - 16. Property Appraisals
    - 17. Police Command Staff Training
    - 18. 2025 Safety Kickoff Breakfast
    - 19. 2025 Safety, Claims, and Wellness Coordinator Roundtable
    - 20. RMC Roundtable
    - 21. Fund Commissioner Orientation
  - B. Solicitor’s Report
    - 1. MEL Helpline and Contact List
    - 2. Closed Cases Report
  - C. Technology Risk Services Director Report
  - D. Safety Director’s Report
  - E. Law Enforcement Risk Management Report
  - F. Wellness Director Report
  - G. Claims Administrator’s Report- Lessons Learned from Losses
  - H. Managed Care Report
    - 1. TRICOJIF Summary
    - 2. Average Days to Report
    - 3. Claims Reported by Type
    - 4. Nurse Case Management Reports
    - 5. Transitional Duty Report
    - 6. PPO Savings and Penetration Reports
    - 7. Top 10 Providers & Paid Provider by Specialty
    - 8. Pharmacy Benefit Management Program Summary
    - 9. Quick Notes
    - 10. Updated Urgent Care Facilities List

XII. Treasurer's Report as of February 28, 2025

- A. Investment Report
- B. Investment JCMI
- C. Loss Run Payment Registers
- D. Fund Status
- E. Disbursements
- F. March Bill List

Motion to approve the Payment Register & Bill List – **Motion – Roll Call**

XIII. MEL/RCF/EJIF/Cyber JIF Reports

- A. MEL/RCF/EJIF Revised Meeting Notice

XIV. Miscellaneous Business

- A. Motion to Authorize the Executive Directors Office to Re-Advertise the dates, times and locations of the April, June, and October 2025 TRICO Executive Claims Committee Meetings and the Executive Committee Meetings – **Motion-All in Favor**

<p style="text-align: center;"><b>The next meeting of the TRICO JIF will be held on Monday, April 28, 2025 at 5:00 PM at Maria's by DiPaolos, 72 N. Virginia Ave, Penns Grove, NJ 08069</b></p>
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XV. Public Comment

- A. Motion to Open Meeting to Public Comment – **Motion - All in Favor**
- B. Motion to Close Meeting to Public Comment – **Motion – All in Favor**

XVI. Motion to Adjourn Meeting **Motion – All in Favor**