

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

September 23, 2024 – 3:30 PM

Via Microsoft Teams

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was via Microsoft Teams on September 23, 2024 at 3:30 PM, prevailing time. Karen Sweeney, Fund Chair, Wenonah Borough, presiding.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Mullica Hill and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Karen Sweeney, *Chair*, **Wenonah Borough**
Bob Diaz, *Fund Secretary*, **South Harrison Township**
Ken Brown, **Carneys Point**
Marjorie Sperry, **Quinton Township**
Jeff Celebre, **City of Vineland**

Also present were:

Paul A. Forlenza, MGA, RMC Executive Director, *RPA – A Division of Gallagher*
Kamini Patel, MBA, RMC, CIC, CPCU, AIDA®, RMC Deputy Executive Director, *RPA – A Division of Gallagher*
Kris Kristie, Senior Account Manager, *RPA – A Division of Gallagher*
David DeWeese, *The DeWeese Law Firm, P.C.*
Chris Roselli, Account Manager, *Qual-Lynx*
Dominic Spaventa, Liability Supervisor, **Qual-Lynx**
Brian Foster, Property Unit Supervisor, **Qual-Lynx**
Rob Garish, Assistant Director of Public Works, *J.A. Montgomery*
Christine Gallagher, Client Service Manager, *Qual-Care*
Chris Winter, CPM, Law Enforcement Risk Management Consultant

Those unable to attend:

Colette Bachich, **Washington Township**
Doug Hogate, **Elsinboro Township**
Debby Schiffer, Wellness Director, *Targeting Wellness*

EXECUTIVE SESSION PORTION OF MEETING

Chair Sweeney entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on September 23, 2024 at 5:00 pm.

Motion by Ms. Sperry, seconded by Mr. Diaz to move to Executive Closed Session. All in favor. Motion carried

REOPEN PUBLIC PORTION OF THE MEETING

Chair Sweeney entertained a motion to reopen the public portion of the meeting.

Motion by Ms. Sperry, seconded by Mr. Diaz to reopen the public portion of the meeting. All in favor. Motion carried.

SOLICITOR REPORT

Nothing to report for Open Session

QUAL-LYNX REPORT

Due to time constraints, Mr. Roselli will give his report at the Executive Committee Meeting.

EXECUTIVE DIRECTOR'S MONITORING REPORTS

Due to time constraints, Ms. Patel will report next month

CLAIMS AUDIT FOLLOW-UP

Due to time constraints, Mr. Forlenza will report next month.

NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, October 28, 2024 at 3:30 PM** at the Gloucester County Library, Mullica Hill

MOTION TO ADJOURN

Chair Sweeney asked for a motion adjourning the Executive Claims meeting. Motion by Ms. Sperry seconded by Mr. Diaz to adjourn the meeting.

The meeting was adjourned at 4:54 PM.



Kris Kristie, Recording Secretary for



Bob Diaz, Secretary