

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

December 16, 2024 @ 5:00 pm

Via Microsoft TEAMS

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

The meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICOJIF) was held via Microsoft Teams on December 16, 2024 @ 5:00pm, prevailing time. Chair Sweeney, Wenonah Borough, presiding. The meeting was called to order at 5:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Mullica Hill and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

ROLL CALL

Ken Brown, **Carneys Point Twp.**
Sue Miller, **Clayton Borough**
Deanna Blackburn, **Deptford Twp.**
Carolyn King-Sammons, **Elk Twp.**
Doug Hogate, **Elsinboro Twp....after roll call**
Mike Burden, **Fairfield Twp.**
Barbara Freijomil, **Franklin Twp.**
Clark Pierpont, **Glassboro Borough**
Lisa Jeffers, **Greenwich Twp**
Kathy Schools, *Alternate*, **Harrison Twp.**
William Pine, **Logan Twp.**
Kevin Clour, **Lower Alloways Creek Twp.**
Jennica Bileci, **Mantua Twp.**
Don Darcangelo **Monroe Twp.**
Susan Jacabucci, **Paulsboro Borough**
Anjanette Scott, **Penns Grove Borough**
Dan Neu, **Pennsville Twp.**
Melissa Flacker, **Pilesgrove Twp.**
Sandy McCafferty, *Alternate*, **Pitman Borough**
Majorie Sperry, **Quinton Twp.**
Bob Diaz, *Fund Secretary*, **South Harrison Twp.**
Jack Cimprich, **Upper Pittsgrove Twp.**
Jeff Celebre, **Vineland City**
Karen Sweeney, **Wenonah Borough**
Tyler Rost, **West Deptford Twp.**
Nicole O'Hara, **Westville Borough**
Bradley Pennypacker, *Alternate*, **Woodbury City**
Shannon Elton, **Woodbury Heights Borough**

Absent Fund Commissioners/Professionals were:

John Hitchner, **Hopewell Twp.**
Rick Eber, **Mannington Twp.**
Joy Gunn, **National Park Borough**
Harry Moore, **Oldmans Twp.**
Brad Campbell, **Shiloh Borough**

Jena Dolbow, **Swedesboro Borough**
Colette Bachich, **Washington Twp.**
Lois Yarrington, **Woolwich Twp.**

Also present were:

Paul A. Forlenza, MGA, Executive Director, *RPA, A Division of Gallagher*
Kamini Patel, MBA, CIC, CPCU, AIDA®, RMC, Program Director, *RPA – A Division of Gallagher*
David DeWeese, Esquire, *The DeWeese Law Firm, P.C.*
Rob Garish, Assistant Director of Public Sector, *J. A. Montgomery Risk Control*
Debby Schiffer, *Wellness Director*
Chris Roselli, Account Manager, *Qual-Lynx*
Christine Gallagher, Client Services Manager, *QualCare*
Tom Tontarski, *Treasurer*
Jerry Caruso, *Technology Risk Services Director*
Chris Winter, *Law Enforcement Risk Service Director*

Also present were the Risk Management Consultants from the following agencies and others:

Barclay Insurance
Cetti & Connell
Conner Strong & Buckelew
Hardenbergh Insurance
Len Eckman Insurance
Henry D. Young Insurance

These minutes do not necessarily reflect the order in which some items were discussed.

Recording Secretary Kristie asked for a motion to move Kevin Clour, Lower Alloways Creek, and Dan Neu, Pennsville Township, to the Executive Committee for voting purposes, in the absence of Colette Bachich, Washington Township, and Doug Hogate, Elsinboro Township.

Motion by Ms. Sperry, seconded by Mr. Brown to move up the Committee members as presented. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting

Chair Sweeney presented the minutes of the November 25, 2024 Executive Claims Review Committee Meeting for approval.

Chair Sweeney asked members for their questions at this time. No questions were entertained.

Chair Sweeney entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Brown, seconded by Ms. Sperry to approve the minutes of the November 25, 2024 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session

Chair Sweeney presented the Executive Claims Review Committee Closed Session meeting minutes of November 25, 2024 for approval.

Chair Sweeney asked members for their questions at this time. No questions were entertained.

Chair Sweeney entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Mr. Brown, seconded by Ms. Sperry to approve the Executive Claims Review Committee Closed Session meeting minutes of November 25, 2024 as presented. All in Favor. Motion carried.

The Executive Claims Review Committee Closed Session minutes of November 25, 2024 shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had

the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Committee Meeting

Chair Sweeney presented the minutes of the November 25, 2024 Executive Committee meeting for approval.

Chair Sweeney asked members for their questions at this time. No questions were entertained.

Chair Sweeney entertained a motion to approve the minutes of the November 25, 2024 Executive Committee meeting.

Motion by Ms. Sperry, seconded by Mr. Brown to approve the minutes of the November 25, 2024 Executive Committee meeting. All in Favor. Motion carried.

EXECUTIVE CLAIMS REVIEW COMMITTEE MEETING REPORT – December 16, 2024

Chair Sweeney reported that an Executive Claims Committee Meeting was held on Monday, December 16, 2024 at 3:30 PM via Microsoft Teams

The Committee reviewed three (3) claims. Of the claims reviewed, there were two (2) Workers' Compensation, one (1) General Liability, zero (0) Auto, and zero (0) Property PARs recommended for approval of settlement or continuing defense.

There were two (2) claim(s) reviewed for November that had previously been approved by Vineland.

2024336997

2024329441

There was zero (0) claim(s) reviewed for abandonment of subrogation attempts for November.

Questions will be addressed during Closed Session if necessary.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet starting on page 19 with the membership and highlighted the following items from the report:

Mr. Forlenza referenced the Certificate of Insurance report included in the agenda and asked the members to please review to be sure the certificates were ordered by you and are correct. He further noted that new Certificates have been issued for 2025 and they should also be reviewed to ensure they are correct.

Mr. Forlenza noted details regarding the allocation of funds for the Safety Incentive Program, Optional Safety Budget, EPL/Cyber Budget, and Wellness Incentive funds for 2024 are listed in the agenda noting the deadline to claim or encumber the funds was November 1, 2024, with all encumbered funds needing to be claimed by January 31, 2025.

Mr. Forlenza noted the latest listing of Statutory Bonds issued by the MEL for JIF members is included in the agenda for your review. This list should be reviewed for accuracy. Please note that these bonds are written for the individual NOT the position to be bond. All applicants for a bond must complete an underwriting application and submit it to the Fund Underwriter for approval. Any questions on the status of an application, renewal re-underwriting process, or a bond listed on the report should be directed to Jonathon Tavares at 856-614-4493 or jtavares@connerstrong.com.

Regarding the Elected Officials Training, Mr. Forlenza noted the Fund is sponsoring Elected Officials training via the MEL Safety Institute website. The MEL will reduce each member's 2025 MEL Assessment by \$250 for each municipal elected official who completes the training. This credit will also be extended to the member's CEO (i.e. Municipal Manager or Administrator) who completes the training. The total credit is limited to 5% of a member's 2025 MEL Assessment. Once information is available regarding the training, a notice will be sent to all members. He also noted there was an in-person session at the League

of Municipalities in November, which was the only in-person session to be scheduled, however it was recorded and will be available via the MSI website sometime in January 2025.

Mr. Forlenza stated that in early October, a memo and sample copies of the JIF RMC Resolution and Agreement for the 2025 Fund Year were e-mailed to all Risk Management Consultants. If an RMC represents more than one municipality, we request that the form be copied, and one set executed for each municipality represented. Once his office receives this documentation, payment can be issued for the 2025 fees at the February 2025 JIF meeting. Please note that RMC payments cannot be processed until this documentation is received. If you have any questions in this regard, please contact Melissa Bush in the Executive Directors office. He reiterated, payment to the RMC cannot be made until these documents are submitted to our office.

Mr. Forlenza stated the 2025 Safety and Wellness calendars have been ordered and will be delivered to your municipality by either Ms. Schiffer, Mr. Garish, or Mr. Miola in mid-December.

Mr. Forlenza noted the Annual Reports are almost complete and will be mailed out to the municipal clerks over the course of the next several weeks. An electronic copy will also be posted to the JIF website and emailed to all municipal clerks asking that they be distribute to the members of their Governing body.

Lastly, Mr. Forlenza reminded the members if you have not responded back to his office yet in regard to how you would like to receive your portion of the 2024 dividend please do so as soon as possible.

Mr. Forlenza asked if there were any questions. No questions were entertained

SOLICITOR'S REPORT

Assignment of New Cases

Mr. DeWeese reported that there has been one (1) new case assigned since the last meeting:

Jones v. Township of Washington

Assignment of Closed Cases

Mr. DeWeese reported that there have been three (3) case(s) closed since the last meeting.

Staples v. Township of Oldmans
Evans v. Township of Monroe & Township of Washington
Becker v. Township of Mantua

General Liability Files

Mr. DeWeese noted that there are 43 active General Liability files, fourteen (14) of which are Police Civil Rights cases. He stated if a member would like a synopsis of their town's cases sent to them, please contact him.

Subrogation Files

Mr. DeWeese stated that there are collection efforts being made on **\$2,259,209.07** of potential recoveries on 79 files.

MEL EPL Helpline & Authorized Contact List – Mr. DeWeese emphasized to the members to please review the attached list of authorized contacts for the *MEL Employment Practices Helpline* and be sure that who you want to have access to the Helpline are listed on this report, as calls can only be fielded from those on the list. He reminded the members that they could appoint up to **two (2)** municipal representatives who will be permitted to contact the *Helpline* attorneys with their inquiries. The appointment of the municipal representatives must be made by Resolution of the Governing Body, and a sample of the Resolution can be found on the TRICO JIF website.

Chair Sweeny entertained a *Motion to Authorize the Fund Solicitor to prepare a Resolution for the Reorganization Meeting in January 2025 Awarding Contracts for the 2025 Defense Panel Firms as listed in the Fund Solicitors December 12, 2024 Correspondence for General Liability and Workers Compensation Defense Firms.*

Motion by Ms. Sperry, seconded by Mr. Brown to Authorize the Fund Solicitor to prepare a Resolution for the Reorganization Meeting in January 2025 Awarding Contracts for the 2025 Defense Panel Firms as listed in the Fund Solicitors December 12, 2024 Correspondence for General Liability and Workers Compensation Defense Firms. All in Favor. Motion carried.

Mr. DeWeese asked if there were any questions. No questions were entertained.

SAFETY DIRECTOR'S REPORT

Mr. Garish reported that the Safety Director's Report is included in the agenda and is self-explanatory, noting this report covers activities for November including member visits, meetings attended, Trainings, Safety Director Bulletins and Messages, and MSI Live and MSI NOW. He then highlighted the following:

Mr. Garish noted, as we enter the fall and winter months, many towns are organizing special events such as parades and Santa visits. It is recommended to utilize the resources available on the TRICOJIF and MEL websites for these events. Additionally, towns should ensure that a rostered member of the Volunteer Fire Department or the actual department plays the role of Santa, rather than a citizen or public volunteer, to prevent accidents or uncovered injuries.

The MEL Leadership Academy will have open enrollment through December 22nd, with the program starting on January 1st, 2025.

Lastly, Mr. Garish noted any towns that will be having organizational changes and assigned a new Safety Coordinator, he would be happy to set up a meeting with those individuals to assist with that transition, so don't hesitate to reach out.

Mr. Garish asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses

During the recent "Lessons Learned from Losses" review, Mr. Roselli discussed Indemnity Agreements and how to protect against future liabilities. He highlighted things to keep in mind when dealing with contractors or vendors insurance and be sure to consult with your Solicitor.

Mr. Forlenza noted this was a good reminder as members begin to enter or reauthorize agreements for the new year. Specifically, members should be sure to use the indemnification/hold harmless language that was updated earlier this year by Mr. DeWeese and approved by the Fund in April.

Ms. Roselli asked if there were any questions at this time. No questions were entertained.

LAW ENFORCEMENT LIABILITY CONSULTANT REPORT

Mr. Winter reviewed his report which was included in the agenda starting on page 57, noting it is mostly self-explanatory. He reported there were twenty (20) agency visits to date, with only two (2) remaining visits scheduled for the remainder of the year, and he is gearing up for 2025.

Also provided was an update on Mr. Winters training schedule, of which topics are currently being considered, and there is a pending course proposal from Dr. Kelly and Captain Walsh. Times and locations will be distributed well in advance of this training once that has been finalized. He also noted there is a Training Bulletin included in the agenda depicting various training courses that will be conducted at no cost

to the JIF or the police departments and provided by the Northeast Counterdrug Training Center with approximately seven (7) courses that will be available from January to April and will be conducted at the New Hanover Police Department.

Lastly, regarding the TRICO JIF Law Enforcement Committee, this is being conducted to maintain an ongoing forum throughout the year as an extension of the County Chiefs Association, to identify and reduce potential risks, and is being coordinated for some time in late December

Mr. Winter asked if there were any questions. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer stated her report, which is included in the agenda packet starting on page 62, provides a detailed overview of the activities for November. She then highlighted a range of well-being initiatives and activities that towns have either already implemented or have planned for the near future.

Ms. Schiffer noted that November 1, 2024 was the deadline to use or encumber your Wellness funds, and if you had encumbered, you have until Jan 31, 2025 to claim them, and please reach out to her if you need any assistance.

Ms. Schiffer reported one of our municipalities hosted the Canine Crisis Response Team, bringing therapy dogs to visit each department, which employees loved for its stress-relief benefits. If you're interested, please reach out to her and she can share more details.

Ms. Schiffer stated the final Wellness Advisory Committee meeting for the year was held on December 4th and those minutes are included in the agenda, noting they had been sent out to the Safety Committee for approval prior to tonight's meeting. She noted this committee will be meeting three times in 2025.

Ms. Schiffer noted she recently held a Wellness Coordinator brainstorming session on December 10th, which was optional but aimed at helping coordinators discuss challenges and new ideas. The goal was for attendees to leave with a startup plan for their 2025 wellness initiatives, and she felt it was successful. She noted she plans to hold these sessions quarterly next year.

Mr. Schiffer stated the final newsletter for this year, focused on mindfulness, was sent out on November 29th. For 2025, she will be introducing a new format called the "Balanced Living Bulletin," which will focus on one or two lifestyle pillars each quarter. The first issue, focusing on nutrition and physical activity, is expected to be released by the end of December or early January.

Lastly, on page 75, there's a list of healthier holiday meal swaps. She has been presenting a "holiday survival" approach to some municipalities, addressing the temptations and stress common during this time of year.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Ms. Gallagher noted she had included the November 2024, and Year to Date 2024 reports in the agenda and provide detail on where claims dollars are being spent and members' performance.

Lost Time v. Medical Only Cases

Ms. Gallagher presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	<i>November</i>	<i>YTD</i>
<i>Lost Time</i>	2	88
<i>Medical Only</i>	12	208
<i>Report Only</i>	11	151
<i># of New Claims Reported</i>	25	448

<i>Average Days Reported to QL</i>	<i>3.1</i>	<i>5.2</i>
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Claims Report by Type

This report depicts the number of claims and average number of days to report a claim to Qual-Lynx by individual members YTD 2024.

All Claims: 5.2 days

Transitional Duty Report

Ms. Gallagher presented the Transitional Duty Report that depicts Transitional Duty use by town. The highlights for October YTD are as follows:

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	<i>6,098</i>
<i>Transitional Duty Days Worked</i>	<i>3,719</i>
<i>% of Transitional Duty Days Worked</i>	<i>61%</i>
<i>Transitional Duty Days Not Accommodated</i>	<i>2,379</i>
<i>% of Transitional Duty Days Not Accommodated</i>	<i>98%</i>
<i>\$ Saved by Accommodating</i>	<i>\$365,172</i>
<i>\$ Lost by NOT Accommodating</i>	<i>\$308,021</i>

PPO Penetration Report:

Ms. Gallagher presented the PPO Penetration Report:

PPO Penetration Rate	November
<i>Bill Count</i>	<i>320</i>
<i>Original Provider Charges</i>	<i>\$354,572</i>
<i>Re-priced Bill Amount</i>	<i>\$141,023</i>
<i>Savings</i>	<i>\$213,549</i>
<i>% of Savings</i>	<i>60%</i>

Top 10 Providers by Specialty: This report breaks down the above information by specialty e.g. Anesthesia/Pain Management, Facility, and MRI/Radiology, as these are the heaviest expenses the Fund incurs.

Nurse Case Management Report: This report depicts the number of open cases each Nurse Case Manager carried for each month to date, along with how many cases were closed for the current month, and how many cases were opened for the current month.

Managed Care Quick Notes

This month, Ms. Gallagher discussed concussions in the workplace. Concussions, often caused by impacts to the head or body, can lead to various symptoms such as headaches, confusion, memory loss, nausea, and dizziness. These symptoms might appear immediately or be delayed. Falls are the most common cause of concussions. To prevent concussions in the workplace, it's important to remove tripping hazards, keep areas organized, use proper signage, and provide adequate training and security.

Ms. Gallagher continued, if a concussion occurs, it should be reported to a supervisor immediately, and guidelines should be followed to determine if medical attention is needed. Employers should communicate empathetically with the affected employee and support a gradual return to work.

Recovery from a concussion varies widely: factors like the severity of the injury and the individual's health influence recovery time. Employers should work with healthcare providers to create a personalized return-to-work plan, which may include reduced hours, modified duties, and regular breaks. A flexible and supportive approach helps ensure employees can safely return to their full responsibilities without risking further injury.

Ms. Gallagher asked if there were any questions. No questions were entertained.

TECHNOLOGY RISK SERVICES REPORT

Mr. Caruso noted his report can be found beginning on page 85. He noted we are transitioning from Wizer to D2 for all training starting in 2025. Currently, 90% of employees have completed the Wizer training, however he would like to see 100% participation. He noted there are 47 no-starts, indicating possible roster issues. Mr. Caruso stated he will upload the current roster into the portal by year-end and asked the members to please review and update your rosters to avoid importing inactive members.

Mr. Caruso noted for those Fund Commissioners and IT personnel who attended the December 6th and December 12th training, he is hopeful those have a better understanding about the D2 portal and roster maintenance, but stated he is always available to assist.

Last month Mr. Caruso stated that D2 has found some members with critical vulnerabilities. He stated those towns know who they are and tend to these issues as soon as possible. He asked members to be sure your vendors use up-to-date software to prevent hacks. D2 will stop pen testing for us at the end of this year.

Mr. Caruso stated we received many responses to the RFQ for a new pen testing vendor and have narrowed it down to two firms who will be interviewed further with technical representatives from TRICO, ACM, and BURLCO to choose a vendor and hopefully have them appointed in January.

He reported this month's bulletin covers basic cyber threats facing municipalities, and next month's bulletin will include what we are doing to mitigate those threats.

Mr. Caruso asked if there were any questions. No questions were entertained.

TREASURER'S REPORT

Mr. Tontarski presented an overview of the Treasurer's Report for a two-month period ending November 2024, a copy of which was provided to the membership in the agenda packet. Mr. Tontarski's reports are prepared on a "modified cash basis" and relate to financial activity through the one-month period ending November 30, 2024, for Closed Fund Years 1991 through 2019, and Fund Years 2020, 2021, 2022, 2023 and 2024.

Investment Interest

Interest received or accrued for the reporting period totaled \$89,977.59. This generated an average annual yield of 3.06%. However, after including an unrealized net gain of \$104,769.14 in the asset portfolio, the yield is adjusted to 6.63% for this period. The total overview of the asset portfolio for the fund shows a current market value of \$28,797,471.14 vs. the amount we have invested.

The Fund's asset portfolio with Wilmington Trust consists of one (1) obligation with a maturity of less than one year.

The JCMI Portfolio has a current market value of \$26,381,036.45.

Receipt Activity for the Period

	Month	YTD
Subrogation Receipts	\$82,179.82	\$394,771.97
Salvage	\$0.00	
Overpayment Reimbursement	\$640.50	

A.E.L.C.F. Participant Balances at Period End

All Member Balances are now combined in one report and shows that \$1,699.22 in interest has been applied to the existing balances as shown in the attached report totaling \$668,241.20 at months end.

Loss Run Payment Register for the Period – November 30, 2024

Mr. Tontarski reported net claim activity during the reporting period for claims paid by the Fund and claims payable by the Fund at period end is \$470,772.14. The claims detail shows 488 claims payments issued.

Cash Activity for the Period

Mr. Tontarski stated that during the reporting period the Fund’s “Cash Position” changed from an opening balance of \$35,719,445.67 to a closing balance of \$34,812,491.32 showing a decrease in the fund of \$906,954.35.

Bill List – December 2024

For the Executive Committee’s consideration, Mr. Tontarski presented the December 2024 Bill List in the amount of **\$1,491,748.30**, which was included in the agenda packet.

Chair Sweeney entertained a motion to approve the November 2024 Loss Run Payment Registers, and the December Bill List in the amount of **\$1,491,748.30**, as presented.

Chair Sweeney asked if there were any questions at this time. No questions were entertained.

Motion by Ms. Sperry, seconded by Mr. Brown to approve the November 2024 Loss Run Payment Registers, and the December Bill List in the amount of **\$1,491,748.30**, as presented.

ROLL CALL

Yeas:	Marjorie Sperry, Quinton Township Jeff Celebre, Vineland City Ken Brown, Carneys Point Township Robert Diaz, Fund Secretary, South Harrison Township Karen Sweeney, Fund Chair, Wenonah Borough Kevin Clour, Lower Alloways Creek Dan Neu, Pennsville Township
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Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

COMMITTEE REPORTS

Finance Committee Report

MOTION TO OPEN 2025 BUDGET PUBLIC HEARING

Chair Sweeney entertained a motion to open the 2025 Budget Public Hearing.

Motion by Ms. Sperry, seconded by Mr. Brown to open the 2025 Budget Public Hearing. All in Favor. Motion carried.

No comments were received from the public.

MOTION TO CLOSE PUBLIC HEARING

Chair Sweeney entertained a motion to close the 2025 Budget Hearing.

Motion by Ms. Sperry, seconded by Mr. Brown to close the 2025 Budget Hearing. All in Favor. Motion carried.

MOTION TO ADOPT 2025 BUDGET

Chair Sweeney entertained a motion to Adopt the 2025 Budget.

MEL/RCF/EJIF/CYBER Reports

Ms. Patel noted the EJIF met on November 13, 2024, the report included in the agenda on page 158 is self-explanatory, and the EJIF did approve a \$2.1 dividend distribution that has been approved by the State as well.

Ms. Patel noted the MEL met on November 20, 2024 and a report starts on page 159 of the agenda and is self-explanatory, however she pointed out two items. The Elected Officials training will be available starting in early 2025 via the MSI and her office will notify everyone once that is available, and second, once the meeting dates are approved at the Reorganization Meeting in January, her office will also send out notification of those dates to the membership.

Lastly, Ms. Patel noted the Cyber JIF met on November 26, 2024 and that report is included in the agenda starting on page 161 and is self-explanatory, but stated the Cyber JIF Renewal has come in and is much lower than anticipated, so that is good news.

Ms. Patel asked if there were any questions. No questions were entertained.

MISCELLANEOUS BUSINESS

Chair Sweeny entertained a Motion to *Authorize the Executive Directors Office to Bind EPL/POL/VDO Insurance Coverage on Behalf of the Membership for the 2025 Fund Year.*

Motion by Ms. Sperry, second by Mr. Brown *Authorize the Executive Directors Office to Bind EPL/POL/VDO Insurance Coverage on Behalf of the Membership for the 2025 Fund Year*, as presented. All in favor. Motion carried.

NEXT MEETING

Chair Sweeney noted that the Reorganization meeting of the TRICO JIF would take place on **Monday, January 27, 2025 at the Gloucester County Library, Mullica Hill, NJ @ 5:00 pm.**

PUBLIC COMMENT

Open Public Comment

Chair Sweeney entertained a motion to open the meeting to the public.

Motion by Ms. Sperry, second by Mr. Brown to open the meeting to the public. All in favor. Motion carried.

Close Public Comment

Hearing no other comments from the public, Chair Sweeney entertained a motion to close the meeting to the public.

Motion by Ms. Sperry, second by Mr. Brown to close the meeting to the public. All in favor. Motion carried.

APPROVE CLAIMS PAYMENTS

Chair Sweeney entertained a motion to approve the following PARs as reviewed and recommended by the Executive Claims Review Committee.

<i>Workers Compensation</i>	<i>General Liability</i>
2025347221	2025339789
2025349498	

Motion by Ms. Sperry, seconded by Mr. Brown, to approve Claims Payments, as presented

Doug Hogate, **Elsinboro Township**
Colette Bachich, **Washington Township**
Jeff Celebre, **Vineland City**
Ken Brown, **Carneys Point**
Bob Diaz, **South Harrison Township**
Karen Sweeney, **Wenonah Borough**

Nays: None
Abstain: None

APPROVE ABANDONING SUBROGATION

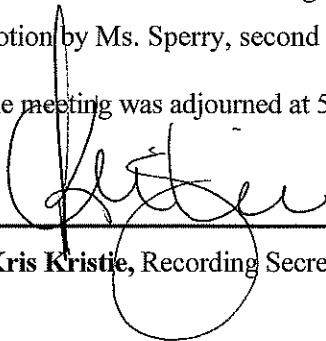
Secretary Diaz noted there were zero (0) claim(s) reviewed for abandonment of subrogation attempt since the last meeting:

MOTION TO ADJOURN

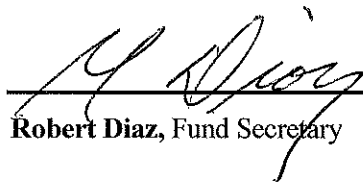
There being no further business, Chair Sweeney entertained a *Motion to Adjourn* the December 16, 2024 Executive Committee Meeting of the TRICO JIF.

Motion by Ms. Sperry, second by Mr. Brown. All in Favor. Motion carries.

The meeting was adjourned at 5:46 PM



Kris Kristie, Recording Secretary for



Robert Diaz, Fund Secretary